**Appendix A to MNGR 1-33**

**MEMORIALIZATION NOMINATION FORM**

***(\* Required)***

1. \*Nominee’s full name:

 Date of Birth: Date Deceased:

2. Social Security Number/ Service Number:

 *(Only needed for Records Recovery)*

3. \*Nominee’s official highest grade held satisfactorily IAW 10 USC 137. Exceptions are for

 Service Members who have an approved brevet promotion:

4. \*Nominee’s period of service in the Minnesota Army National Guard:

5. Nominee’s last unit/station in the Minnesota Army National Guard:

6. MTOE/TDA position last occupied with the MN ARNG (include dates of service):

7. \*Nominee’s home address (include zip code):

8. \*Nominee’s preferred phone number:

9. Nominees alternate phone number:

10. \*Nominee’s e-mail address:

11. \*(If deceased) Name and address of next of kin, to include relationship of the nominee:

12. \*Spouse’s Name:

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(Continued)

13. \*Narrative will be submitted in accordance with the guidelines provided in paragraph 4 using the following sections.

Section one: Describe the nominee’s military service. Specifically include: a) any acts of heroism and b) distinguished professional military achievements and service which demonstrate the nominee’s “uncommon prestige.” Cite specific “positions of responsibility” or “positions of great responsibility”, the associated challenges overcome, and achievements in those positions. Awards, commendations or other documents that support the above requirement can be included with the nomination.

Section two: Describe the nominee’s civilian leadership positions held that demonstrate the concept of Citizen-Soldier. Describe the nominee’s involvement in their community, including after retirement or separation from the Minnesota Army National Guard. This paragraph is strengthened by specific examples of leadership positions held, activities performed, and achievements as opposed to mere organizational association.

14. \*Nominator name(s) and relationship(s) to the nominee:

15. \*Home address (include zip code):

16. \*Preferred phone numbers & e-mail address:

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