

**STATE OF MINNESOTA  
DEPARTMENT OF MILITARY AFFAIRS  
ADDENDUM NO. 1, DATED JULY 18, 2024  
TO REQUEST FOR PROPOSALS**

**Consultant Services for Army Energy and Water Reporting System (AEWRS)  
for Department of Military Affairs Minnesota Facilities  
(Project No. 24120)**

**TO ALL PROSPECTIVE RESPONDERS:**

**A. THE FOLLOWING HAVE BEEN POSTED TO WEBSITE**

<http://minnesotanationalguard.ng.mil/requests-for-proposal>

- This Addendum No. 1, dated July 18, 2024

**B. THE FOLLOWING CLARIFICATIONS ARE PERTAINING TO THE REQUEST FOR PROPOSAL. THE ITALICIZED RESPONSES ARE PROVIDED:**

1. Question: Can you confirm that the expectation is to complete one phase per year, with Phases 2-4 being carried out in the Option Year(s) if executed?  
*ANSWER: Yes, the intent would be to add a phase each year through an amendment once funding is secured.*
2. Question: Are existing as-builts, drawings, specifications available for all the structures? If not, how many do have drawings available?  
*ANSWER: PDF floor plans and as-builts should be available for most of the buildings/structures except for recently batched or newly constructed facilities. Plans/as-builts will be provided to the selected consultant.*
3. Question: Is the Minnesota National Guard open to 3D scanning of structures which do not have existing drawings available and where 3D scanning makes sense?  
*ANSWER: Currently the MNARNG does not have a specific use or need for 3D scanning. However, we would be interested in what 3D scanning has to offer and how it could benefit us. An example of what it can offer, and a separate estimate would be acceptable and looked over by the project manager.*

4. Question: The building list in attachment D indicates building location and address. Is there a spreadsheet which also include a building description? Specific types of structures will take more effort than others.

***ANSWER: A supplemental spreadsheet will be provided outlining building descriptions and normal operations to the selected consultant.***

5. Question: Will the project manager from the MN National Guard be available to serve as the Government Sponsor for access to the AEWRS.

***ANSWER: The project manager can serve as the government sponsor. Unless the Contractor has a CURRENT government authorization or a Common Access Card (CAC) to access the AEWRS platform. This is usually not possible for a short-term contract like CEWE data, when a CAC is only being used for access to AEWRS.***

***If a contractor does NOT have a government access card, they must then be able to clearly answer ALL the questions listed within the “Energy & Water Evaluation Audit” sheet. This ensures the project manager can simply enter the data and responses into the AEWRS. All entries must be clearly outlined and identified for each site/facility.***

**-- END OF ADDENDUM NO. 1 --**

**THE ADJUTANT GENERAL  
DEPARTMENT OF MILITARY AFFAIRS  
STATE OF MINNESOTA**