



MINNESOTA NATIONAL GUARD – HUMAN RESOURCES OFFICE (NGMN-PEH-A)  
CEDAR STREET ARMORY – 600 CEDAR STREET  
ST. PAUL, MN 55155-2004  
TELEPHONE: (651) 282-4155 DSN: 825-4155



**MERIT**  
**AIR NATIONAL GUARD ACTIVE GUARD RESERVE (AGR)**  
**VACANCY ANNOUNCEMENT**  
**ANG 25-249**

**OPENING DATE:** 09 April 2025

**CLOSING DATE:** 16 April 2025

**RANK/GRADE:** MSgt/E-7

**POSITION TITLE:** Propulsion Work Leader

**AFSC:** 3A671H

**DUTY LOCATION:** 133<sup>rd</sup> Maintenance Squadron, Saint Paul, MN

**SELECTING OFFICIAL:** SMSgt Leon Peterson, Commercial: 612-713-2712

**WHO MAY APPLY:** **ENLISTED (TSgt/E6 promotable - MSgt/E7)** are eligible to apply. TSgts who apply must be promotable to the rank of MSgt/E-7. Must currently hold 3A671H AFSC to apply. Higher grades may apply; however, may take an administrative reduction in rank if selected. **For Merit Announcements, eligibility is limited to personnel currently assigned to the 133<sup>rd</sup> Airlift Wing, Minnesota Air National Guard who are serving permanent Active Guard/Reserve (AGR) tours.**

**REMARKS:** Acceptance of an AGR Position will result in termination of Selected Reserve bonuses. Members must remain in the position to which initially assigned for a minimum of 24 months. Waivers may be approved in exceptional circumstances by TAG.

**DUTIES AND RESPONSIBILITIES:** Provides direction to resolve problems on aircraft engines and propellers in a field level environment. Leads three or more engine mechanic subordinates in diagnosing malfunctions, troubleshooting, and evaluating propulsion performance tests to determine the disassembly necessary for repair or replacement of parts. Monitors work of assigned personnel, set the work pace, convey work assignments, and ensure that materials, tools, equipment, and stock are available. Coordinates and works with aircraft mechanics and specialist personnel performing journey level work. Ensures that assigned personnel are fully utilized and work is accomplished in accordance with established time frames and priorities. Checks work in progress and/or upon completion for compliance with the supervisor's instructions, appropriate technical orders, etc. Serves as a technical advisor by answering questions regarding appropriate procedures, policies, written instructions, and other directives. Ensures that all safety, housekeeping, security, and other environmental rules and procedures are followed in shop and the flight line. Advises the supervisor of overall work operations, status and progress of work, causes for delays, problems encountered, and individual performance (e.g., additional on-the-job training requirements for individual employees). As requested by the supervisor, provides functional planning for the inspection docks. On a daily basis, recommends adjustments in work schedules to provide optimum utilization of personnel in support of functional requirements. Routinely works with and alongside journey-level counterparts. Performs other duties as assigned.

**HOW TO APPLY:** Applicants must forward the forms listed below to arrive in the Human Resource Office no later than the Closing Date indicated above. E-mail applications to [ngmn.mailbox.assets-hro@us.af.mil](mailto:ngmn.mailbox.assets-hro@us.af.mil) subject line must read (AGR application 25-249 last name). **Combine all documents into a SINGLE .PDF File.** If the application packet is too large to be sent in one email, break the packet into two separate attachments and send it in two separate emails. If sending multiple emails, subject line must end in 1 of 2, 2 of 2 (example- AGR application 25-249 Smith, 1 of 2). For questions, please call 651-282-4155 or email [ngmn.mailbox.assets-hro@us.af.mil](mailto:ngmn.mailbox.assets-hro@us.af.mil)

**REQUIRED:** Complete page 2 of this announcement  
Attach a copy of your most current RIP/Multi-page Duty History from vMPF  
Two most recent EPRs/EPBs  
Report of Individual Fitness

## MEMORANDUM FOR NGMN-PEH

Date: \_\_\_\_\_

**SUBJECT:** Application for Merit AGR Vacancy Announcement ANG 24-249,

1. I request consideration for the above vacancy.
2. Copies of my most recent RIP, last two EPRs/EPBs, and current fitness scores are attached.
3. My full-time Active Guard Reserve employment history, starting with the present, is as follows:

<u>Organization</u>	<u>Duty Position/AFSC</u>	<u>Dates of Employment</u>	<u>Supervisor</u>	<u>Phone Number</u>

4. I am qualified in the following AFSCs:

5. Highest civilian education completed: \_\_\_\_\_.

6. Most recent physical: Date \_\_\_\_\_

7. Where I can be contacted at: Home Phone \_\_\_\_\_ Work \_\_\_\_\_

8. Home Address: \_\_\_\_\_.

9. Have you ever been convicted, forfeited collateral, or now under charges for any felony or firearms or explosives offense against the law? (If yes attach a separate sheet fully explaining)

10. During the past seven years, have you been convicted, imprisoned, on probation or parole, or forfeited collateral or are you now under charges for any offense against the law not included in Question 9? (If yes attach a separate sheet fully explaining)

11. Additional comments (you may include personal references):

Signature: \_\_\_\_\_

Name, Rank: \_\_\_\_\_

Position Title: \_\_\_\_\_

FORWARD APPLICATION TO: [ngmn.mailbox.assets-hro@us.af.mil](mailto:ngmn.mailbox.assets-hro@us.af.mil)

**The Minnesota Department of Military Affairs is an Equal Opportunity Employer.** All qualified applicants will receive consideration for the position without discrimination for any non-merit reason(s) such as age, race, religion, gender, ethnic origin or non-disqualifying disability. If you have information or questions regarding this issue, please contact the Equal Employment Manager at 651-282-4472.