



MINNESOTA NATIONAL GUARD – HUMAN RESOURCES OFFICE (NGMN-PEH-A)
CEDAR STREET ARMORY – 600 CEDAR STREET
ST. PAUL, MN 55155-2004
TELEPHONE: (651) 282-4155 DSN: 825-4155



MERIT
AIR NATIONAL GUARD ACTIVE GUARD RESERVE (AGR)
VACANCY ANNOUNCEMENT
ANG 25-272

OPENING DATE: 23 April 2025

CLOSING DATE: 7 May 2025

RANK/GRADE: MSgt/E-7

POSITION TITLE: Aircraft Mechanic Leader

AFSC: 2AXXX

DUTY LOCATION: 148th Maintenance Squadron, 148th Fighter Wing, Duluth, MN

SELECTING OFFICIAL: SMSgt Wayne Teachworth, Comm: 218-788-7129 or DSN: 825-7129

WHO MAY APPLY: **ENLISTED (SSgt/E5 to MSgt/E-7)** are eligible to apply. Must hold 2AXXX AFSC to apply. Higher grades may apply; however, may take an administrative reduction in rank if selected. The military grade of the supervisor must equal or exceed the grade of personnel supervised. **For Merit Announcements, eligibility is limited to personnel currently assigned to the 148th Fighter Wing, who are serving permanent Active Guard/Reserve (AGR) tours.**

REMARKS: Member selected will not be accessed until the incumbent vacates position. Promotion is subject to eligibility, and a valid UMD position. For positions requiring the operation of motor vehicles, candidates must have a valid state driver's license for the state in which they live or are principally employed. For positions requiring a security clearance (Secret or Top Secret) the applicant must possess or be able to obtain a clearance within one year of appointment. Members must remain in the position to which they are initially assigned for a minimum of 24 months. Waivers may be approved in exceptional circumstances by TAG.

DUTIES AND RESPONSIBILITIES: This position is located in an Air National Guard aircraft maintenance inspection organization. The primary purpose of this position is to lead three or more journeyman Aircraft Mechanics, WG-8852-10, crew chiefs, and specialist personnel. In addition, performs journeyman duties involving the inspection, repair, modification, and servicing of aircraft systems, components, and assemblies for both on- and off-aircraft. On a regular and recurring basis, leads three or more aircraft mechanics, crew chiefs, and specialist personnel performing work in the inspection docks. Monitors the work of assigned personnel, sets the pace, passes along assignments, and assures that materials, tools, equipment, and stock are available. Works along with aircraft mechanics and specialist personnel performing journeyman work as required. Insures that assigned personnel are fully utilized and work is accomplished in accordance with established time frames and priorities. Checks work in progress and/or upon completion for compliance with the supervisor's instructions, appropriate technical orders, etc. Serves as a technical advisor by answering questions regarding appropriate procedures, policies, written instructions and other directives. Ensures that safety, housekeeping, security and other environmental rules are followed. Advises the supervisor of overall work operations, status and progress of work, causes for delays, problems encountered, and individual performance (e.g., additional on-the-job training requirements for individual employees). As requested by the supervisor, provides functional planning for the inspection docks. On a daily basis, recommend adjustments in work schedules to provide optimum utilization of personnel in support of functional requirements. Performs other duties as assigned.

HOW TO APPLY: Applicants must forward the forms listed below to arrive in the Human Resource Office no later than the Closing Date indicated above. E-mail applications to ngmn.mailbox.assets-hro@us.af.mil subject line must read (AGR application 25-272 last name). **Combine all documents into a SINGLE .PDF File.** If the application packet is too large to be sent in one email, break the packet into two separate attachments and send it in two separate emails. If sending multiple emails, subject line must end in 1 of 2, 2 of 2 (example- AGR application 25-272 Smith, 1 of 2). For questions, please call 651-282-4155 or email ngmn.mailbox.assets-hro@us.af.mil

REQUIRED: Complete page 2 of this announcement
Attach a copy of your most current RIP/Multi-page Duty History from vMPF
Two most recent EPRs/EPBs
Report of Individual Fitness (myFitness)

MEMORANDUM FOR NGMN-PEH

Date: _____

SUBJECT: Application for Merit AGR Vacancy Announcement ANG 25-272,

1. I request consideration for the above vacancy.
2. Copies of my most recent vMPF RIP, two most recent EPRs/EPBs, and current fitness scores are attached.
3. My full-time Active Guard Reserve employment history, starting with the present, is as follows:

| <u>Organization</u> | <u>Duty Position/AFSC</u> | <u>Dates of Employment</u> | <u>Supervisor</u> | <u>Phone Number</u> |
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4. I am qualified in the following AFSCs:

5. Highest civilian education completed: _____.

6. Most recent physical: Date _____

7. Where I can be contacted at: Home Phone _____ Work _____

8. Home Address: _____.

9. Have you ever been convicted, forfeited collateral, or now under charges for any felony or firearms or explosives offense against the law? (If yes attach a separate sheet fully explaining)

10. During the past seven years, have you been convicted, imprisoned, on probation or parole, or forfeited collateral or are you now under charges for any offense against the law not included in Question 9? (If yes attach a separate sheet fully explaining)

11. Additional comments (you may include personal references):

Signature: _____

Name, Rank: _____

Position Title: _____

FORWARD APPLICATION TO: ngmn.mailbox.assets-hro@us.af.mil

The Minnesota Department of Military Affairs is an Equal Opportunity Employer. All qualified applicants will receive consideration for the position without discrimination for any non-merit reason(s) such as age, race, religion, gender, ethnic origin or non-disqualifying disability. If you have information or questions regarding this issue, please contact the Equal Employment Manager at 651-282-4472.