



MINNESOTA NATIONAL GUARD – HUMAN RESOURCES OFFICE (NGMN-PEH-A)
CEDAR STREET ARMORY – 600 CEDAR STREET
ST. PAUL, MN 55155-2004
TELEPHONE: (651) 282-4155 DSN: 825-4155



OPEN
AIR NATIONAL GUARD ACTIVE GUARD RESERVE (AGR)
VACANCY ANNOUNCEMENT
ANG 25-287

OPENING DATE: 7 May 2025

CLOSING DATE: 20 May 2025

RANK/GRADE: TSgt/E6

POSITION TITLE: Aircraft Mechanic (Tool Room)

AFSC: 2A7X3

DUTY LOCATION: 148th Aircraft Maintenance Squadron, 148th Fighter Wing, Duluth, MN

SELECTING OFFICIAL: CMSgt John McEwen, Comm: 218-788-7311 or DSN: 825-7311

WHO MAY APPLY: **ENLISTED (A1C/E-3-TSgt/E-6)** are eligible to apply. Any AFSC may apply. Will be required to work night shift. Higher grades may apply; however, may take an administrative reduction in rank if selected. The military grade of the supervisor must equal or exceed the grade of personnel supervised.

REMARKS: Acceptance of an AGR Position will result in termination of Selected Reserve bonuses. Member selected will not be accessed until incumbent vacates position. For positions requiring the operation of motor vehicles, candidates must have a valid state driver's license for the state in which they live or are principally employed. For positions requiring a security clearance (Secret or Top Secret) the applicant must possess or be able to obtain a clearance within one year of appointment. Members must remain in the position to which they are initially assigned for a minimum of 24 months. Waivers may be approved in exceptional circumstances by TAG.

DUTIES AND RESPONSIBILITIES: Performs inspections, functional checks, and preventive maintenance on aircraft to include periodic, phase, hourly, preflight, postflight, calendar, through-flight, and special inspections such as fuel contamination, emergency equipment, and oil sampling. Inspects and performs functional checks such as landing gear retraction and operation checks on hydraulic, electrical, pressurization, lubrication, de-icing, vacuum, induction, and exhaust systems. Installs equipment such as external tanks, tow-reels, hoists, and pylons. Troubleshoots and performs unscheduled maintenance on assigned and transient aircraft, utilizing various gauges, meters, measuring devices and other related test equipment. Performs major adjustments and alignments of aircraft systems or components and assists specialists as required. Removes and replaces aircraft components such as control surfaces, engines, constant speed drive, engine mounted gear boxes, wing fuel tanks or cells, landing gear mechanisms, wheels, brakes and tires. Services oil, fluid, fuel, hydraulic, and oxygen systems. Adjusts and maintains installed equipment such as tow targets, hydraulic reels, and drive assemblies. Removes and replaces working or inoperative parts and elements. Performs operator maintenance on aircraft installed auxiliary power units. Tows, taxis, parks, and moors assigned and transient aircraft. Meets and debriefs the aircrew on the status of the aircraft. Launches and recovers assigned and transient aircraft to include those on alert status. Performs end-of-runway inspections prior to takeoff. Inspects for conditions such as oil, fuel and hydraulic leaks; damaged tires; and loose panels which would make the aircraft unsafe for flight. May be required to perform user and organizational level maintenance on assigned support equipment, including inspection, repair, modification, and corrosion prevention. Inventories, controls, stores and repairs 780 equipment. Accomplishes and reviews nonpowered AGE and 780 equipment records relating to assigned equipment. Provides data for aircraft maintenance historical records, complete maintenance data collection, man-hour accounting, and other forms as required. Assists the aircraft maintenance supply function in identifying parts and stock numbers and obtaining necessary parts and tools to perform assigned duties. Instructs, directs, and assigns maintenance repair tasks to drill status guard members. Observes work and ensures compliance with standard procedures and applicable technical publications. Complies with safety, fire, security, and housekeeping regulations. Ensures that material and equipment are properly stored, protected, maintained and secured. Prepares for and participates in various types of readiness evaluations such as MEI, ORI, IG and UE inspections, mobility and command support exercises. May be required to perform such additional duties as structural firefighting, aircraft fire/crash/ rescue duty, security guard, snow removal, munitions loading and handling, heavy equipment operator, maintenance of facilities and equipment, or serve as a member of a team to cope with natural disasters or civil emergencies. Performs other duties as assigned.

LENGTH OF TOUR: Member's must remain in the position to which initially assigned for a minimum of 24 months. Waivers may be approved in exceptional circumstances by TAG. Tours may not extend beyond an enlisted member's Expiration Term of Service (ETS). **Initial AGR tours will be 3 years. Enlisted member will meet an AGR Continuation Board (ACB) in their second year to determine their continued service in the AGR program beyond their initial 3 year tour.**

AGR PROGRAM BENEFITS: Salary is determined by military grade and time in service. Member is authorized Subsistence allowance, Basic Allowance for Housing (BAH), thirty (30) days annual leave; medical and dental care. TRICARE Standard coverage for dependents. Military Exchange and Commissary privileges.

HOW TO APPLY: Applicants must forward the forms listed below to arrive in the Human Resource Office no later than the Closing Date indicated above. E-mail applications to ngmn.mailbox.assets-hro@us.af.mil subject line must read (AGR application 25-287 last name). **Combine all documents into a SINGLE .PDF File.** If the application packet is too large to be sent in one email, break the packet into two separate attachments and send it in two separate emails. If sending multiple emails, subject line must end in 1 of 2, 2 of 2 (example- AGR application 25-287 Smith, 1 of 2). For questions, please call 651-282-4155 or email ngmn.mailbox.assets-hro@us.af.mil

REQUIRED:

- [NGB Form 34-1](#)
 - Application forms may be obtained at <https://www.ngbpmc.ng.mil/Forms/NGB-Forms/> or <https://ngmnpublic.azurewebsites.us/full-time-jobs-in-minnesota/>
- Current Report of Individual Person (RIP, multi-page from vMPF)
- DD 214(s), (most current one, if applicable)
- Report of Individual Fitness (myFitness)
 - myFitness Report may be obtained by the following steps:
 - Login to myFSS and navigate to the myFitness tile (middle of myFSS homepage)
 - Click the "Fitness Tracker Report" blue button
 - Print this page as "Print to PDF" (right-click on the mouse and select "print")
 - Save and add to your single pdf package

AGR PROGRAM MINIMUM QUALIFICATION REQUIREMENTS

1. Individuals must meet Physical Fitness Standards. Air applicants must provide a printed copy of the electronic Air Force Fitness Assessment Results dated within the past 12 months of application close date, reference DAFMAN 36-2905.
2. Air National Guard members must meet the physical qualifications outlined in DAFMAN 48-123. Medical exams must be conducted not more than 12 months prior to entry on AGR duty. HIV test must be within six (6) months prior to the tour start date.
3. Failure to obtain and maintain a SECRET security clearance will result in removal from the AGR program.
4. Air National Guard, Air Force Reserve or the United States Air Force members who have not achieved a passing Fitness Program score are ineligible for entry into the AGR Program.
5. Selected individual must extend/re-enlist for a period equal to or greater than initial tour end date.
6. Minnesota Air National Guard enlisted members currently serving in an AGR status may be selected for a vacant position without an awarded 3-level in the advertised/compatible duty AFSC.
7. A Minnesota Air National Guard/AGR not possessing the ADVERTISED AFSC must agree in writing to retrain and successfully upgrade to the 3-level within 12 months of assignment to the AGR position or be reassigned to a position for which qualified or be removed from the AGR program.
8. Enlisted applicant's military grade cannot exceed the maximum military grade authorized. Over grade enlisted applicant must indicate, in writing, the willingness to be administratively reduced in grade when assigned to the position. Officers may not enter into the AGR program in an over grade status.
9. IAW ANGI 36-101, paragraph 5.7, an individual must not have been previously separated for cause from active duty or previous AGR tour.
10. IAW ANGI 36-101, paragraph 2.1.3.6, AGR personnel may not be eligible for or be receiving an Immediate Federal Retirement Annuity (military or civilian).
11. IAW ANGI 36-101, paragraph 2.2.1.2, applicants should be able to complete 20 years of active federal service prior to Mandatory Separation Date (MSD). Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation must complete a Statement of Understanding contained in Attachment 3 of ANGI 36-101.
12. IAW ANGI 36-101, paragraph 6.6.1, members must remain in the position to which initially assigned for a minimum of 24 months. TAG may waive this requirement in exceptional circumstances which must be requested through the AGR member's current full-time OIC.
13. Candidates will be evaluated based on their education, experience, training, and performance. Consideration will be based on available information contained in the individual's application.

The Minnesota Department of Military Affairs is an Equal Opportunity Employer. All qualified applicants will receive consideration for the position without discrimination for any non-merit reason(s) such as age, race, religion, gender, ethnic origin or non-disqualifying disability. If you have information or questions regarding this issue, please contact the Equal Employment Manager at 651-282-4472.